



## BUSINESS BUILDER LOAN APPLICATION

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\$10,000 to \$150,000 loans

### 1. PLEASE TELL US ABOUT YOUR CREDIT REQUEST

AMOUNT REQUESTED \$ \_\_\_\_\_  TERM LOAN  LINE OF CREDIT

PURPOSE OF CREDIT REQUEST \_\_\_\_\_  
\_\_\_\_\_

### 2. TELL US ABOUT YOURSELF AND THE BUSINESS

CONTACT NAME: BORROWER / BUSINESS OWNER \_\_\_\_\_ SSN# \_\_\_\_\_

NAME OF BUSINESS \_\_\_\_\_ START DATE OF BUSINESS \_\_\_\_\_ TIN# \_\_\_\_\_

BUSINESS TYPE: \_\_\_\_\_ SOLE PROPRIETOR PARTNERSHIP C-CORP S-CORP LLC STATE OF ORGANIZATION: \_\_\_\_\_

BUSINESS MAILING ADDRESS \_\_\_\_\_ CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_ BUSINESS PHONE \_\_\_\_\_

#### OWNERSHIP OF APPLICANT COMPANY

NAME	TITLE	% OF OWNERSHIP

### 3. PLEASE ANSWER THESE QUESTIONS ABOUT RELEVANT FINANCIAL HISTORY

- Yes  No Has the business incurred a loss in any of the last 3 years?
- Yes  No Are there any delinquent taxes of any kind owed by the business or any guarantor?
- Yes  No Is the business for sale or under agreement that would change the ownership of the business?
- Yes  No Does the business or any guarantor have contingent liabilities (such as personal guarantees or loans)?
- Yes  No Is the business or any guarantor a party to any claim, judgment or lawsuit?
- Yes  No Has the business or any guarantor ever declared bankruptcy?

If "Yes" to any of the questions, please describe (attach additional sheet, if necessary):

### 4. PLEASE READ THE AGREEMENT AND SIGN THE APPLICATION

I/We hereby apply for the loan or credit described in this application on behalf of the applicant business. I/We certify that I/we made no misrepresentation in this loan application or in any related documents, that all information is true and complete, and that I/we did not omit any important information. I/We agree that any property securing the loan or credit will not be used for any illegal or restricted purposes. Lender is authorized to verify with other parties and to make any investigation of my/our credit, either directly or through any agency employed by the Lender for that purpose. Lender may disclose to any other interested parties information as to Lender's experiences or transactions with my/our account. I/We understand that Lender will retain this application and any other credit information Lender receives, even if no loan or credit is granted. These representations and authorizations extend not only to Lender, but also to any insurer of the loan and to any investor to whom Lender may sell all or any part of the loan. I/We further authorize Lender to provide any such insurer or investor any information and documentation that they may request with respect to my/our application, credit or loan.

PRINT NAME _____	TITLE _____	PRINT NAME _____	TITLE _____
SIGNATURE _____	DATE _____	SIGNATURE _____	DATE _____

(SEE APPLICATION CHECKLIST - page 2)

### HOW DID YOU HEAR ABOUT US?

\_\_\_\_\_



## APPLICATION CHECKLIST (Please check all items submitted with application)

### BUSINESS BUILDER LOAN REQUESTS:

- 3 YEARS FEDERAL BUSINESS TAX RETURNS with all schedule K-1s (please do not send state returns)
- 3 YEARS BUSINESS FINANCIAL STATEMENTS (including income statement and balance sheet)
- INTERIM FINANCIAL STATEMENT INCLUDING INCOME STATEMENT AND BALANCE SHEET (not less than 60 days old)
- A/R AND A/P AGING REPORTS (as of the same date as the most recent financial statement)
- BUSINESS DEBT SCHEDULE (fill in Debt Schedule page 3)
- SIGNED FEDERAL IRS FORM 4506-T
- BUSINESS ORGANIZATION DOCUMENTS (Article of Incorporation & Bylaws, Fictitious Name Statement, etc.)

### FOR EACH 20% OR GREATER OWNER, PLEASE PROVIDE THE FOLLOWING:

- MANAGEMENT RESUME(S)
- PERSONAL FINANCIAL STATEMENT(S)
- 3 YEARS FEDERAL PERSONAL TAX RETURNS (please do not send state returns)



BUSINESS DEBT SCHEDULE (Should contain loans for contracts and notes payable, not accounts payable or accrued liabilities)								
CREDITOR NAME/ADDRESS	ORIGINAL DATE	ORIGINAL AMOUNT	PRESENT BALANCE	INTEREST RATE	MONTHLY PAYMENT	MATURITY DATE	COLLATERAL / SECURITY	CURRENT OR DELINQUENT
<b>TOTAL PRESENT BALANCE</b> <i>(Total must agree with balance shown on Interim Balance Sheet)</i>		\$	\$		\$			
<hr/> SIGNATURE <span style="float: right;">AS OF DATE (Debt Schedule date should be same as Interim Statement)</span>								

**FOR BANK USE**

OFFICER	APP RECEIVED	ASSIGNED DATE	COMMITTEE DATE	DECISION DATE	DEPARTMENT	APP DATE	APPLICATION#	COMMITMENT#	LOAN #
DECISION AND COMMENTS <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Incomplete <input type="checkbox"/> Counteroffer <input type="checkbox"/> Conditional Approval <input type="checkbox"/> Withdrawal Other _____									